

Application Guidebook for Mie University Graduate School of Medicine (Doctor course)

1. Qualifications for Application:

- 1) Those who have completed, or will have completed in September 2011, 18 years academic experience in school education abroad, in which the majoring subject must have been either, Medicine, Dentistry, or Veterinary.
- 2) Those who have completed in Japan, or will have completed by September 2011, 18 years academic experience organized by a foreign educational system as a correspondence course, which has been in either, Medicine, Dentistry, or Veterinary.
- 3) Those who have obtained, or who are eligible to obtain a master degree on a university masters degree course, other than medicine or dentistry, and who are recognized to have the equivalent knowledge as those who have graduated from a medical or dental university, by the doctor course coordinator from our university.
- 4) Those who have worked on research studies for 2 years more at a university, or research center, after graduating from universities other than a medical or dental university, or have completed 16 years study in school education abroad, and are recognized due to their research results to have the equivalent knowledge as medical or dental graduates by the doctor course coordinator from our university.
- 5) Those who are recognized by our doctor course coordinator to have equivalent knowledge as graduates from Medical, Dental, or 6 years Veterinary University, and who will also be over the age of 24 by the 30st September 2011.
- 6) Those who have studied for 4 years more, or will have studied for 4 years by 30st September 2011 in Medical, Dental or Veterinary, including those who will complete by 30st September 2011, or those who have completed 16 years correspondence course organized by a foreign educational system in Japan, and are recognized to have obtained excellent study results in subjects our university selected.

2. Application Procedure:

- 1) Application period:

July 11th (Monday) to August 5th (Friday) 2011 for the first examination

The Office of the Graduate School opens from 9AM to 5PM.

In the case you mail application form, be sure to reach it by August 5th 2011.

- 2) Application forms (Please use designated forms in filling in ①,②,⑦,⑧,⑨,⑩,⑫)

①application form	Be sure to fill in the back side (resume) of application form
②examination admission card, picture card	Attach pictures to the both cards (the picture should be taken within three months, 4cm×3cm, upper body, with no hat on, full face)
③academic transcript	Certificates must be produced and confidentially sealed by principal of previous university. Those who have completed, or will complete either a master of science degree course, or semester one of a doctorate course will have to submit a certificate of your undergraduate studies.
④(pro prospective) graduation certificate	Those who have not completed graduation must submit notice of withdrawal from school or certificate for period of attendance at school.
⑤Certificate of Master of Science Degree (or certificate of near completion of the present Course) and Previous Examination Results Certificates.	Those who have completed or will complete either a Master of Science degree course or semester one of a doctorate will be required to submit a certificate which has been produced and confidentially sealed by principal of the master course.
⑥Copy of Medical Doctor License or Dentist License	Those who have these licenses must submit a copy.
⑦Record of Academic Attainment and Copies of Previously Conducted Research	Only for applicants who fulfill candidates requirements for entry 4), 5) and 6) if possible.
⑧application fee	Applicants pay application fee for 30,000yen (exemption for government-sponsored foreign student), filling in remittance form without detaching it. (Post Office and ATM are not available for the payment .) After paying application fee, applicants attach certificate of remittance stamped by banking institution with designated area in the application fee form. Then, applicants submit the form with other application forms. Be sure to save remittance form as a receipt of application fee.
⑨return mail envelop	Applicants write address and zip code with 80 yen stamp.

⑩label with your current address	You should pay the postage fee for the correspondence of the pass the examination.
⑪certificate of alien registration card	Foreign applicants must submit this certificate, or a copy of passport if you are not able to submit the certificate.
⑫Approval of Candidates Requirements for Entry	Only for applicants who fulfill candidates requirements for entry 4), 5) and 6).

- 3) **Application procedure:** mail to the address indicating by registry or submit application form directly to the Office of Mie University Graduate School of Medicine.
- 4) **Where to submit application form:** the Office of Mie University Graduate School of Medicine.
Note: you are not able to change content of the application form after submission.
Note: Submitted application forms and application fee will not be returned.

3. Examination for Eligible Applicants:

Qualification of applicants who fulfill “ 1.Candidates Requirements for Entry 4), 5) and 6)” will be judged individually before the period of application, therefore all the documents except for the examination fee must be submitted during the pre-application period.
The doctor course coordinator will make a decision after examining the documents.

1) Pre-application period

June 20th(Monday) to June 22th (Wednesday), 2011 for the first examination

The Office of the Graduate School opens from 9 A.M. to 5 P.M.

Notice: Be sure to reach it by designated period in the case of mailing.

2) Where to submit

The Office of Mie University Graduate School of Medicine (2-174 Edobashi Tsu-shi, Mie-ken, 514-8507, Japan)

Note: you are not able to change content of the application form after submission.

Note: Submitted application forms will not be returned.

3) The Result

The applicant(s) will be informed with the result before the start of the application period.

4. Selection Procedure:

Successful applicants will be selected following consideration of written examination results, previous examination results, and other aspects.

1) Examination

Date	Time	Subjects		Place
August 24 th 2011 (Wednes- day)	9:00~10:30	Foreign language (English I)	Written	School Building of Medical School, Mie University (Medical Education Research Building)
	10:50~12: 20	Foreign language (English II)	Written	
	13:30~	Majoring Subject	Written and/or Oral examination of your majoring subject will take place.	Indicated individually

English I and II are obligatory subjects

Candidates may bring up to two dictionaries, but not electronic dictionaries.

Subjects for overseas students will take the examination at a different venue accordingly.

2) At the examination you will be required to carry your examination candidate card with you.

5. Announcement of Result:

The list of numbers of successful applicants will be posted at the bulletin board of the Office of Mie University School of Medicine. In addition, successful applicants will receive an acceptance letter. (Inquiry about passing status by telephone will not be available.)

6. Entrance Formalities:

(Successful candidates who have been offered a place by the university)

1) Entrance procedure period: September 20th (Tuesday) to 26th (Monday), 2011.

The Office of the Graduate School opens from 9 A.M. to 5 P.M.

Successful applicants proceed entrance procedure during the designated period.

In the case that entrance procedure will not be completed during the period, it is considered to be a withdrawal from list of successful applicants. Thus, the applicants lose eligibility to proceed the procedure any longer.

2) Where to complete entrance procedure

Mie University

3) Tuition

Entrance fee: ¥ 282,000

Tuition: ¥ 260,400 (One Semester)

¥ 520,800 (Two Semesters)

*Amount of entrance fee and tuition may vary.

*Revised tuition is applicable whenever it is changed.

* Students sponsored by the government are free of the tuition.

Note: Tuition of the first half semester should be paid from October 3rd (Monday) to October 28th (Friday) 2011, if it is not paid during the designated period mentioned above.

Note: Successful applicants can also pay the tuition of latter half semester in paying tuition of the first half semester.

Note: When successful applicants who have completed entrance procedure withdraw from entrance by September 30, 2011, with the applicants' claim, the Office of Graduate School of Medicine will return the tuition they have paid for.

*Note: We have an exemption system of the entrance fee and tuition for those who fulfill special conditions.

4) The Office of Graduate School of Medicine will send necessary forms for entrance formalities.

7. Others:

1) Inquiry about application guidebook and request for application forms

enclose an addressed and stamped (240 yen) envelope (33cm × 24cm) for reply and send it to the Office of Mie University Graduate School of Medicine (2-174 Edobashi Tsu-shi, Mie-ken, Japan, 514-8507)

2)The applicant has to contact the supervisor of the laboratory in which he/she is going to major this October in advance before his/her application.

3) Contact the Office of the Graduate School of Medical Sciences promptly when applicants change current address after submitting application forms.

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