

# **Application Guidebook for Mie University Graduate**

## **School of Medicine (Master course)**

### **1. Qualifications for Application:**

- 1) Those who complete 16 years' course of study in foreign educational institutions, and prospective students who will complete it by September 2011.
- 2) Those who complete 16 years' course of study in correspondence course of foreign countries in Japan, and prospective students who will complete it by September 2011.
- 3) Individuals who have graduated from the specialized course of the vocational college after the designation of the Minister of the Education and Science Technology of Japan or those who are expected to complete it by September 30,2011. The specialized course above should be the one whose term of study is more than 4 years, and it should satisfy with the standard designated by the Minister of the Education and Science Technology of Japan.
- 4) By September 30, 2011, students who have registered for 3 years more in Japanese universities, or students who complete 15 years' course of study in foreign educational institutions or in correspondence course of foreign countries in Japan, receive excellent grade in subjects designated by Mie University Graduate School of Medicine.
- 5) Those who are recognized as eligible applicants by individual examination of Mie University Graduate School of Medicine, and should be 22 years old by September 30, 2011.

\*As for 5), "eligible applicants" indicates that those who are equivalent of the bachelor degree holders by individual examination of Mie University Graduate School of Medicine, regardless of their final academic graduation status.

\* Applicants pertinent to 4) and 5) submit necessary application form for examination for qualified applicants during the designated period.

### **2. Application Procedure:**

#### **1) Application period:**

**July 11<sup>th</sup> (Monday) to August 5<sup>th</sup> (Friday) 2011 for the first examination**

**The Office of the Graduate School opens from 9 A.M. to 5 P.M.**

**In the case you mail application form, be sure to reach it by August 5<sup>th</sup> 2011.**

#### **2) Application forms (Please use designated forms in filling in ①②⑤⑥⑦⑧)**

① application form	Be sure to fill in the back side (resume) of application form
② examination admission card, picture card	Attach pictures to the both cards ( the picture should be taken within three months, 4cm×3cm, upper body, with no hat on, full face)
③ academic transcript	(Prospective) graduation certificate should be sealed by the president or the departmental chair of applicant's educational institution
④ (prospective) graduation certificate	Those who have not completed graduation must submit notice of withdrawal from school or certificate for period of attendance at school.
⑤ statement of purpose	
⑥ application fee	Applicants pay application fee for 30,000yen (exemption for government-sponsored foreign student), filling in remittance form without detaching it. (Post Office and ATA are not available for the payment.) After paying application fee, applicants attach certificate of remittance stamped by banking institution with designated area in the application fee form. Then, applicants submit the form with other application forms. Be sure to save remittance form as a receipt of application fee.
⑦ return mail envelop	Applicants write address and zip code with 80 yen stamp.
⑧ label with your current address	You should pay the postage fee for the correspondence of passing the examination.
⑨ certificate of alien registration card	Foreign applicants must submit this certificate, or a copy of passport if you are not able to submit the certificate.

3) Application procedure: mail to the address indicating by registry or submit application form directly to the Office of Mie University Graduate School of Medicine.

4) Where to submit application form: the Office of Mie University Graduate School of Medicine.

Note: you are not able to change content of the application form after submission.

Note: Submitted application forms and application fee will not be returned.

### **3.Examination for Eligible Applicants:**

Applicant who is categorized in Qualifications for Application in 4) and 5) needs individual examination for admission as an eligible applicant. Submit necessary forms during the designated period

#### **1) Pre-application period:**

June 20<sup>th</sup>(Monday) to June 22<sup>th</sup> (Wednesday), 2011 for the first examination

The Office of the Graduate School opens from 9 A.M. to 5 P.M.

\*Notice: Be sure to reach it by designated period in the case of mailing.

#### **2) Where to submit:**

The Office of Mie University Graduate School of Medicine (2-174 Edobashi Tsu-shi, Mie-ken, 514-8507, Japan)

Note: you are not able to change content of the application form after submission.

Note: Submitted application forms will not be returned.

#### **3) Application form (use designated forms in ① and ②)**

① application form	Be sure to fill in the back side (resume) of application form
② statement of purpose	
③ certification of final academic graduation	Graduation certificate, academic transcript, student registration certificate (for students still belonging to school)
④ documents concerning final academic graduation	Documents should contain qualifications for admission, graduation, and term of study
⑤ documents concerning academic performance	Academic transcript specifying subjects applicants have taken

#### **4) Examination for eligibility**

Examination for eligibility will be held predicated on years of enrollment, numbers of academic credits, and so forth referred in submitted forms.

#### **5) The Result**

The result of examination will be sent to the applicant before application procedure begins.

### **4.Selection Procedure:**

Selection of applicants will be conducted by evaluating comprehensively written examination and academic transcript.

## 1) Examination

Date	Time	Subjects		Place
August 24 <sup>th</sup> 2011 (Wednesday)	9:00~10:30	Foreign language (English)	Written	School Building of Medical School, Mie University (Medical Education Research Building)
	10:50~12:20	Biology	Written	
	13:30~	Oral interview		

2) Note: Be sure to take examination admission card with you when you take examination.

## **5. Announcement of Result:**

The list of numbers of successful applicants will be posted at the bulletin board of the Office of Mie University School of Medicine. In addition, successful applicants will receive an acceptance letter. (Inquiry about passing status by telephone will not be available.)

## **6. Entrance Formalities:**

1) Entrance procedure period: September 20<sup>th</sup> (Tuesday) to 26<sup>th</sup> (Monday), 2011.

The Office of the Graduate School opens from 9 A.M. to 5 P.M.

Successful applicants proceed entrance procedure during the designated period.

In the case that entrance procedure will not be completed during the period, it is considered to be a withdrawal from list of successful applicants. Thus, the applicants lose eligibility to proceed the procedure any longer.

2) Where to complete entrance procedure

Mie University

3) Tuition

Entrance fee: 282,000 yen

Tuition: 267,900 yen (semester)

535,800 yen (two semesters)

\*Amount of entrance fee and tuition may vary.

\*Revised tuition is applicable whenever it is changed.

\*Students sponsored by the government are free of the tuition.

Note: Tuition of the first half semester should be paid from October 3<sup>rd</sup> (Monday) to October 28<sup>th</sup> (Friday) 2011, if it is not paid during the designated period mentioned above.

Note: Successful applicants can also pay the tuition of latter half semester in paying tuition of the first half semester.

**Note: When successful applicants who have completed entrance procedure withdraw from entrance by September 30, 2011, with the applicants' claim, the Office of Graduate School of Medicine will return the tuition they have paid for.**

**\*Note: We have an exemption system of the entrance fee and tuition for those who fulfill special conditions.**

- 4) The Office of Graduate School of Medicine will send necessary forms for entrance formalities.**

## **7. Others:**

- 1) Inquiry about application guidebook and request for application forms  
enclose an addressed and stamped (240 yen) envelope (33cm × 24cm) for reply and send it to the Office of Mie University Graduate School of Medicine (2-174 Edobashi Tsu-shi, Mie-ken, Japan, 514-8507)**
- 2) Contact the Office of the Graduate School of Medical Sciences promptly when applicants change current address after submitting application forms.**

**Mie University Graduate School of Medicine  
2-174 Edobashi Tsu-shi, Mie-ken, 514-8507, Japan  
Tel: +81-59-231-5424  
e-mail: grad-med@doc.medic.mie-u.ac.jp  
Homepage: <http://www.medic.mie-u.ac.jp/>**